



WBSEDCL

Tender Documents

for

Supply, delivery, installation and retrofitting of electromechanical relay with equivalent specification of Numerical relay at Little Rangit Hydel Power Station under Mini Micro Hydel Division, WBSEDCL, Kurseong.

NIeTNo.: -WBSEDCL/DE(E)/MMHD/e-Tender/ELECT./LRHP/2024-25/05 Date: 19/07/2024

Table of Contents

<i>Sl. No.</i>	<i>Section</i>	<i>Item Description</i>	<i>Page No.</i>
1	A	Notice Inviting e-tender	3 - 7
2	B	Instruction to Bidder	8 - 17
3	C	General Condition of Contract	18 - 28
4	D	Technical Specification	29 - 46
5	E	Forms/ Pro-forma	47 - 64

SECTION - A
NOTICE INVITING e-TENDER

NIT No.: WBSEDCL/DE(E)/MMHD/e-Tender/ELECT./LRHP/2024-25/05

Date: 19/07/2024

The Superintending Engineer (Elect.), Mini Micro Hydel Division, Kurseong, WBSEDCL invites e-tender through online submission of Bid for the work as detailed in the table below:

Sl. No.	Name of the work	Estimated Cost	Earnest money Deposit (EMD) Rs	Completion Time	Name of the concerned Office	Eligibility of contractor
1	Supply, delivery, installation and retrofitting of electromechanical relay with equivalent specification of Numerical relay at Little Rangit Hydel Power Station under Mini Micro Hydel Division, WBSEDCL, Kurseong.	Rs. 884000/- (Rupees Eight Lakh Eighty Four Thousand only)	Rs. 22100/- (Rupees Twenty Two Thousand One Hundred Only)	30 (Thirty) days	Office of the Divisional Engineer (Elect.), Mini Micro Hydel Division, Kurseong.	The bidder must be original manufacturer/ authorized dealer who have successfully completed similar works with equal or more ratings of Numerical Relays during last 7 (seven) years for WBSEDCL/WBSETCL/ Govt. departments /Other Power Utilities

Terms & Conditions of e-Tender:

1. Intending bidders may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).
2. Tender Cost /Tender Fees are abolished for e-Tendering. All participating bidders are therefore exempted from payment of Tender Fees.
3. Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline submission of payment instruments like Bank Draft, Pay Order etc. have been stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per

norms. Further details in respect of online payment as well as refund of EMD are provided within the EMD clause (Section-B, Instruction to Bidders, Clause No. 16).

4. Eligibility criteria for participation in tender:

(i) The bidder must be original manufacturer/authorized dealer who have successfully completed similar works with equal or more ratings of Numerical relays during last 7 (seven) years for WBSEDCL/WBSETCL/Govt. departments Other Power Utilities.

Copies of Work Orders along with Completion Certificates indicating Estimated Amount, Value of work-done, Date of completion of the work and detailed communication address along with contact number and e-mail id of the client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential.

(ii) The word 'similar' shall mean similar type of work of manufacturing of Numerical Relays OR manufacturing of Numerical Relays along with their supply & delivery OR Supply & delivery of Numerical Relays OR manufacturing of Numerical Relays and their supply & delivery plus supervision of Erection, Testing & Commissioning OR Supply & delivery of Numerical Relays plus supervision of Erection, Testing & Commissioning.

(iii) The bidders shall have to submit valid copies of Professional Tax deposit challans for the last six months, GST Registration certificate (GSTIN), PAN Card and Income Tax Return Acknowledgement for the Assessment Years 2022-23, 2021-22 & 2020-21 Trade License in respect of the prospective bidder, Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Limited Company (Incorporation certificate, Trade License), Co-operative Society (Society Registration copy, Trade License).

(iv) The bidder shall submit reports on the financial standing i. r. o. solvency of Bidder (Company/ Firm) as certified by bankers, audited annual reports on accounts with auditors' certificate for companies registered under Companies Act and Tax Audit Report for Partnership Firms for Financial Years 2020-21, 2021-22 & 2022-23.

(v) Net worth for the each of the last 03 (three) Financial Years (2020-21, 2021-22 & 2022-23) should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets.

(vi) The bidder's Minimum Average Annual Turnover (MAAT) for last 05 (Five) Financial Years shall not be less than 30% of the estimated cost.

(vii) The working capital of the bidder in the preceding year of bid submission shall not be less than 30% of the estimated cost.

(viii) Neither prospective Bidder nor any of the constituent partners had been barred to participate in any Tender by any Government Department / Semi-Govt. / Govt. Undertakings / Enterprises etc. during the last 5 (five) years prior to the date of this

NIT. Such debarring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders).

(ix) The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders).

5. Financial Offer: The intending Bidders are required to quote the percentage rate online as per specified format/B.O.Q. The financial offer of the prospective bidder will be considered only if the Technical bid of the bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of qualified bidders of Technical Bid will be displayed in the website.

6. Participation in the Tender: The prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If any of the bidders found to have applied severally for a single job, all his offers will be rejected for that job. No agent is allowed to participate in the tender. Original manufactures will only be allowed to participate in the tender.

7. Bid Validity: Bids shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of Earnest Money Deposit (EMD).

8. Date and Time Schedule:

Sl. No.	Particulars	Date Time
1	Date of uploading of N.I.T. & other Documents (Online) (Publishing Date)	25.07.2024 at 12:00 Hrs.
2	Bid submission start date (Online)	25.07.2024 at 12:00 Hrs.
3	Documents download End Date	09.08.2024 up to 12:00 Hrs.
4	Bid Submission closing date (Online)	09.08.2024 up to 15:00 Hrs
5	Date of submission of Earnest Money Deposit etc. (online)	Up to 15:00 Hrs. of 09.08.2024
6	Technical Bid opening date (Online)	12.08.2024 at 15:00 Hrs.
7	Date of uploading list for Technically Qualified Bidder(Online)	To be intimated later
8	Financial Bid opening Date (Online)	To be intimated later

9. Site Visit: The Bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice Inviting e-Tender. The cost of visiting the site shall be at the Bidder's own expense.

- 10. Cost of Bidding:** The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSMEDCL. The WBSMEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
- 11. Mobilization advance:** No mobilization advance and secured advance will be allowed.
- 12. Cancellation of Tender:** The WBSMEDCL also reserves the right to cancel the Tender due to unavoidable circumstances and no claim in this respect will be entertained.
- 13. Dis-qualification of Bidders:** Any canvassing in connection with the tender is strictly prohibited in the tender submitted by the Bidder. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder will not be allowed to participate in the tender and that application will be rejected as per the norms. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by the Bidder in support of eligibility criteria. If any document submitted by a Bidder is found incorrect / manufactured / fabricated or false at any stage, his Tender will be outrightly rejected and legal action will be taken against him as deemed fit as per the rule of law. Any evidence of unfair trade practices including over charging, Price fixing, cartel etc as defined in various statutes will automatically disqualify the bidders.
- 14. Rejection of Bid:** The WBSMEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever. No conditional bid and/or incomplete bid will be accepted under any circumstance.
- 15. Amendment of the Bid Documents:** The tender inviting authority reserves the right to modify, amend or supplement the tender document. Any corrigendum, notification concerning this tender will be published in the e-tender portal <https://wbttenders.gov.in> and it will be treated as part and parcel of the tender. The bidders are, therefore, advised to follow the website for such corrigendum, notification etc.
- 16.** The participating bidders may please note that the successful bidder shall have to execute and submit a **Contract Agreement** and an **Indemnity Bond** in the prescribed format before commencement of the work together with submission of required performance guarantee.

Prospective Bidders are advised to note carefully the minimum qualification criteria as mentioned in clause no. 4 above & in "Instructions to Bidders" stated in Section - "B"

before tendering the bids. Other information as well as terms and conditions, which are not covered above, will be made available in 'Instruction to Bidders', 'General Conditions of Contract' and 'Technical Specification' of this tender.

18. **Official Communication:** All the important correspondence must be done through declared authorized email id with original scanned copy of documents/letter in company's letter head/pad. However hard copies should be submitted in the office through post/by hand. Any further information related to this tender may be available from the following office:

Office of the Divisional Engineer (Elect.), Mini Micro Hydel Division,
West Bengal State Electricity Distribution Company Limited (WBSEDCL),
2nd Floor, Administrative Building, Near Kurseong Municipality Office, Dowhill Road, P. O.
Kurseong, Dist.: Darjeeling, West Bengal, Pin-734203.

Website : www.wbsedcl.in
Contact Tel. nos.: 8900794055
Email id : de.mmhd@wbsedcl.in



(Simit Subba)

Superintending Engineer (Elect.)